

Community Grants Committee

Meeting	Community Grants Committee
Date	Friday 09 February 2018
Time	Meeting commenced at 1.00 pm Meeting concluded at 1.10 pm
Venue	Conference Room, Northern Wairoa War Memorial Hall, 37 Hokianga Road, Dargaville
Status	Confirmed

Minutes

Membership**Chair:** Councillor Geange**Members:** Councillor Jones, Councillor Joyce-Paki

Staff and Associates:

Key Relationships Manager Community, Policy Analyst, Administration Assistant (Minute-taker)

**Linda Osborne
Administration Manager**

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Confirmed

Minutes of the Extraordinary Meeting of the Community Grants Committee
Friday 09 February 2018 in Dargaville

1 Opening**1.1 Present**

Councillors Julie Geange (Chair), Libby Jones (via audio link), Karen Joyce-Paki

In Attendance

Name	Designation	Item(s)
Darlene Lang	Parks and Community Manager	All
Jenny Rooney	Funding Co-ordinator	All
Natalie Robinson	Policy Analyst	All
Lisa Hong	Administration Assistant	All (minute-taker)

1.2 Apologies

Nil.

1.3 Confirmation of Agenda

The Committee confirmed the Agenda.

1.4 Conflict of Interest Declaration

Nil.

2 Deputations and Presentations

Nil.

3 Confirmation of Minutes**3.1 Community Grants Committee Minutes 14 November 2017**

Democratic Services Manager 1615.02

Moved Jones/Joyce-Paki

That the unconfirmed minutes of the Community Grants Committee meeting held on 14 November 2017 be confirmed as a true and accurate record.

Carried

4 Policy

4.1 Licence to Occupy Review

Policy Analyst 5105.0

[Secretarial Note: This report was circulated under separate cover.]

Moved Joyce-Paki/Jones

That the Community Grants Committee:

- 1 *Receives the Policy Analyst's report 'Licences to Occupy Review' report dated 08 February 2018; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Recommends that Kaipara District Council delegates to the Community Grants Committee the authority to review and recommend amendments to the Community Assistance Policy to provide clear policy guidance for Licences to Occupy, including amendments to the standard Licence to Occupy template; and*
- 4 *Recommends that Kaipara District Council declines the request by the Dargaville Arts Association for a variation to their Licence to Occupy, as per the report 'Dargaville Arts Association Licence to Occupy Variation for Municipal Building, Dargaville' that was included in the agenda for Kaipara District Council's Ordinary meeting on 14 November 2017, as subletting is not consistent with the intended policy direction; and*
- 5 *Recommends that Kaipara District Council reviews the Rates Remission Policy to ensure there is consistency with the Community Assistance Policy.*

Carried

5 Closure

The meeting closed at 1.10pm

Confirmed 23 August 2018

Chair Councillor Julie Geange

**Kaipara District Council
Dargaville**